Graduate Studies
Department of Biological Science
Florida State University

Syllabus Database

Admin Version

Syllabuses[1] can be uploaded at https://www.bio.fsu.edu/gradbeta/syllabus/ . Because each instructor tends to have their own version of a course syllabus (even if the same course is taught by multiple faculty), you upload each syllabus to a specific faculty member:

Click on popup menu to select a faculty member, and see a list of the courses they teach.

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[1] http://languagelog.ldc.upenn.edu/nll/?p=2684

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Each course that a faculty member has taught is listed (including graduate tutorials that may not have a formal syllabus, and infrequently taught courses). Clicking the "Browse..." button will let you select a pdf file from your computer for upload. If the syllabus is already on file in the database, the newly selected file will replace it. You can select multiple syllabuses for multiple courses at the same time (if you have them already), or you can upload them one at a time (and come back to the page at later date when you get new ones to upload).
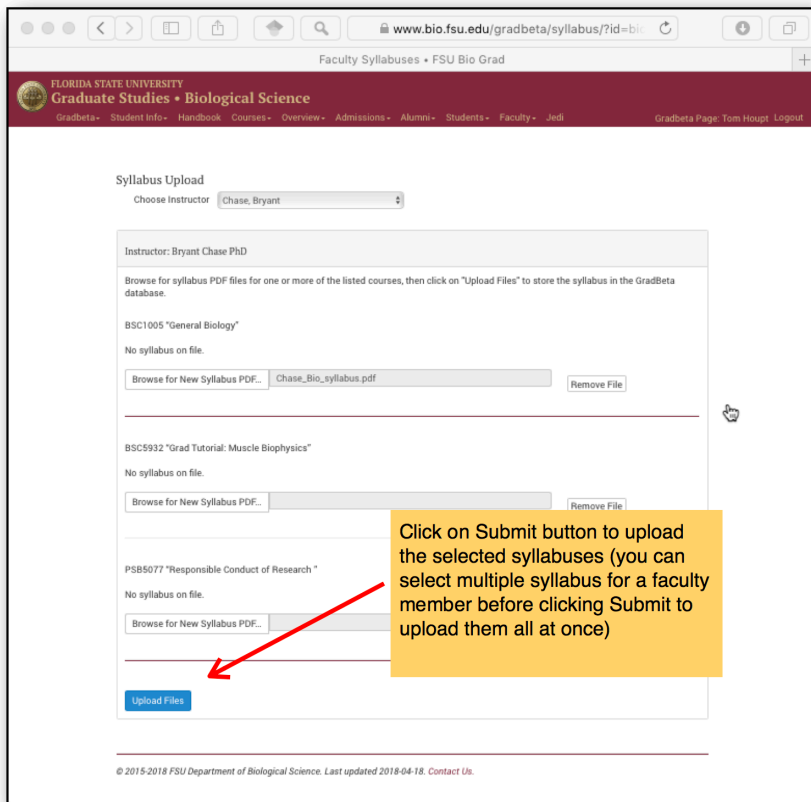

Click "Browse" to select the pdf of the syllabus on your computer
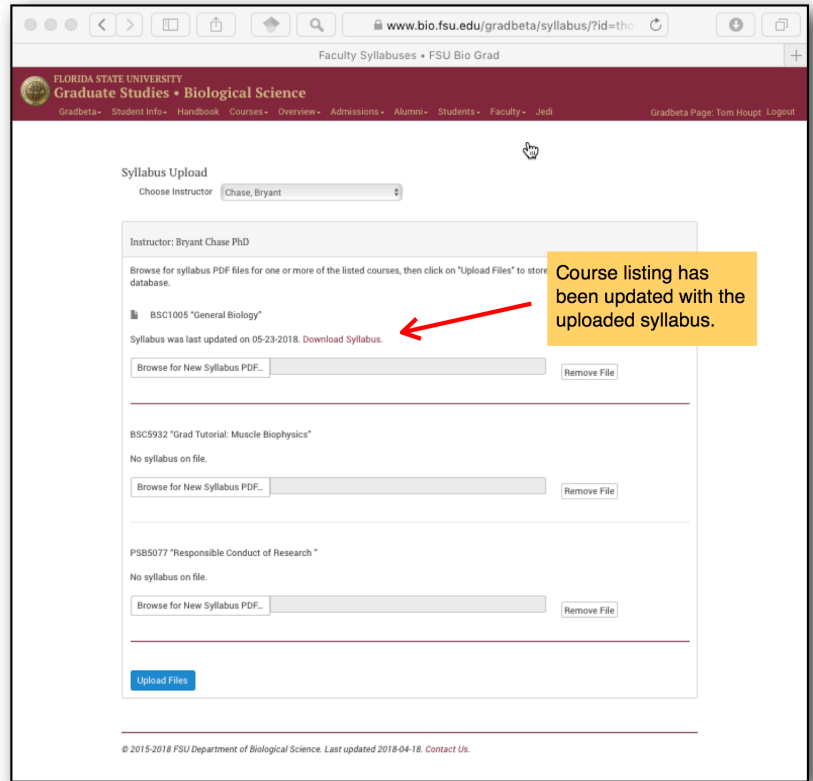

Choose the pdf file on your computer.

Remember to click on the "Upload Files" button to save the files to the database after you have selected them!

After the files upload, you'll see a confirmation page:
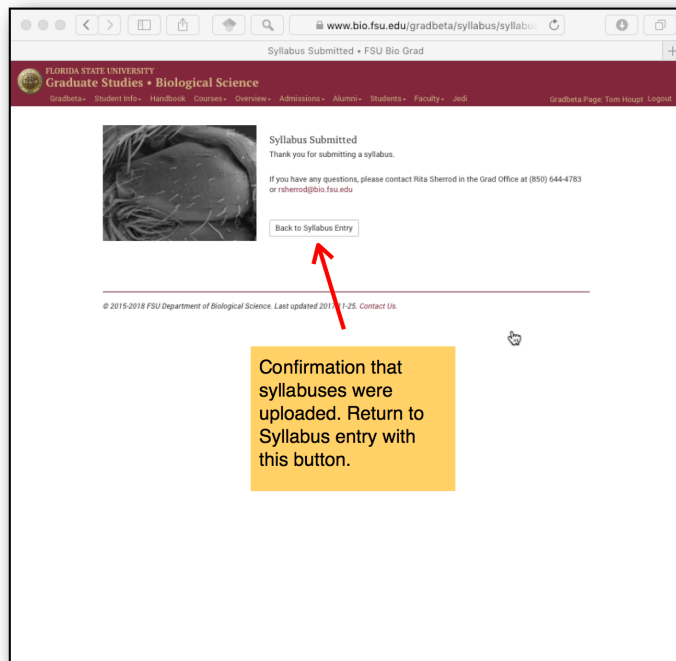
If you go back to the syllabus upload page for the instructor, you'll see that the syllabus is now available for download.

You can also access the syllabuses through the Course Catalog page at https://www.bio.fsu.edu/gradbeta/catalog . Courses that have at least one uploaded syllabus are indicted with a little file icon after their name.
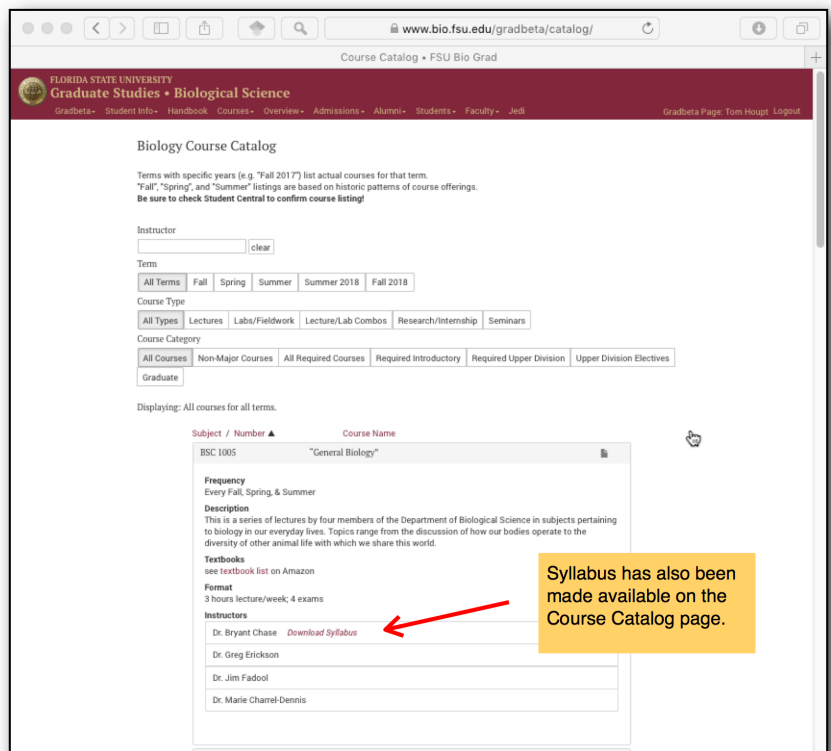
Security Note

The Syllabus Entry page requires an FSU id CAS login, and is only shown to administrators (and those given specific access to the page). Currently the Course Catalog page is only available to faculty and graduate students. So access to the links to the syllabus PDF files is restricted to those with permission, both by FSU CAS and the GradBeta Cassowary system.

The syllabus files themselves are stored in Google Storage with obscure random link addresses. Although finding the link requires logging into GradBeta, connecting to pdf links directly is <u>not</u> restricted. So if an authorized user copies a link, they could share it with unauthorized users. But of course they could just as easily download the pdf file and share it directly.